Rules for the Use of One Terminal per Person

The terminals that are lent to you are tools to help you learn. Your learning will be enhanced if you use the terminals properly and effectively. The City of Sapporo has established "Rules for the use of one terminal per person." In order to facilitate the connection between classes and home study, and to promote study and lifestyle habits, students can take their Chromebooks home if the school deems it necessary. With a clear understanding of these rules, let's use the devices safely and securely and deepen our learning.

For careful use

- ☐ The device cannot shut if there is something in between the screen and keyboard.
- ☐ Do not drop the device or get it wet.
- ☐ Do not lend your device to others or allow them to use it.
- ☐ Keep the device in the designated area at school.
- ☐ You must get the teacher's permission before taking the device home.
- ☐ When taking the device home, carry it carefully so it is not subjected to excessive force.

For healthy learning

- ☐ Use with proper posture and at an appropriate distance from the screen.
- ☐ Look into the distance to rest your eyes for at least 20 seconds once every 30 minutes.
- ☐ Adjust the angle and visibility of the screen and use it in a suitably bright room.
- ☐ When using headphones, pay attention to the volume of the sound.
- ☐ Avoid using the device for long periods of time or one hour before bedtime.

For safe and secure use

- ☐ Do not stick your ID and password to your device, nor tell them to anyone else.
- ☐ Do not post personal information on the Internet, such as your name, address, phone number, photos, videos, etc.
- ☐ Do not access sites that are not related to your study.
- ☐ Do not take photos for non-learning purposes or without permission.

What should I do in case of trouble?

- ☐ Report to the school immediately in the case of malfunction, damage, loss, theft, problems on the Internet, or any related concerns.
- ☐ If you have any questions about rules other than the above, consult the school.

To Parents and Guardians

Even using your home internet, your child can access and use the same environment as the school by using their Google account.

The data of your child's assignments and works will be stored on an external server until they move out of the city or graduate, and can be accessed by only the user of the account.

Tools to Facilitate Your Learning

Google Tools

Google Tools such as Classroom, Docs and Spreadsheets are cloud services that allow you to create documents and share information within groups such as classes and grades.
(Google Tools are the basic tools available on One Terminal per Person systems.)
Information handled by these tools: account information, name, learning history

Manabi Pocket

A portal site for accessing various learning tools such as Miraiseed, "Jirei de Manabu Net Moral (internet ethics learned with examples)", Adobe Express, etc. Teachers can check students' logs to see how they have been using these learning tools.
Information handled by this tool: account information, grade, class, student number, name, learning history

Miraiseed

A support tool offering both optimally individualized and collaborative learning opportunities. It includes a drill app where students can tackle questions appropriate for their progress level, and other learning tools where they can organize their thoughts and exchange opinions.
Information handled by this tool: account information, grade, class, student number, name, learning history

Shaboten Log

This tool allows students to have a greater awareness of and to visualize changes in their health by recording their mental and physical condition daily. There is also a function where students can select a teacher and notify them if there is something they want to talk about.
Information handled by this tool: account information, grade, class, student number, name, health observation record

Jirei de Manabu Net Moral

Tool providing videos which address specific examples to help students learn internet ethics and how to handle information appropriately. This tool can be used at school and at home, so students can learn with their parents/guardians, too.
Information handled in this tool: account information, learning history

Doshin Mana-bell

Students can search for past and present newspaper articles to read or utilize for learning. With functions to write essays and create newspapers, this tool can be used not only to research things but also to organize information.
Information handled by this tool: account information, name, learning history

InterCLASS Filtering Service

A web filtering service ensuring that devices can be used safely. It prevents access to dangerous or inappropriate websites and records what students access for learning or searching purposes.
Information handled by this tool: account information, name, browsing history

Adobe Express

On Adobe Express you can edit photos/videos and create posters/presentations, so it is possible to express yourself in diverse ways. By sharing a file, you can edit it simultaneously with someone else to create a piece of work.
Information handled in this tool: account information, name, learning history

● Learning tools other than the above may be used at school, however, you can rest assured that data usage rules are carefully followed and the security of the data save destination is ensured whenever students' information including learning history is saved on the internet.

● Account information belongs to the user regardless of age. It is important to keep log-in information safe and not disclose it to anyone else. Follow your school's instructions and please be careful at home, too.