

## Devising the Sapporo City Civil Protection Plan

The following points were taken into consideration in devising the Sapporo City Civil Protection Plan:

### Considering the characteristics of Sapporo

Cold, snowy area  
Agglomeration of transportation and information systems  
Concentration of large-scale mass gathering facilities  
Center for culture and tourism

### Utilizing the mechanism of measures against disasters

Earthquakes  
Water and wind damage  
Disaster caused by large-scale accidents

### Reflecting the opinions of citizens and related organizations

Sapporo City Civil Protection Council  
Information disclosure during the planning phase  
Public comments



### Do you know this mark?

This is referred to as the **international civil defense symbol**, a mark stipulated in the Geneva Conventions used to identify people and vehicles involved in measures for civil protection.

## Access to the Sapporo City Civil Protection Plan

The Sapporo City Civil Protection Plan can be viewed at the following locations, and is also available online:

Sapporo Emergency Management Office (City Hall, 6th Floor, north side)  
Public Hearing Subsections of the General Affairs & Planning Section as well as Liaison Centers of local Ward Offices  
Home page of the Sapporo Emergency Management Office  
<http://www.city.sapporo.jp/kikikanri/>

Inquiries:  
Emergency Management Section  
Emergency Management Department  
Sapporo Emergency Management Office  
Kita 1, Nishi 2, Chuo-ku, Sapporo 060-8611  
Tel : **011-211-3062** Fax : **011-218-5115**

Preparing against  
**armed attacks and major terrorist acts**

# Sapporo City Civil Protection Plan



## What is the Sapporo City Civil Protection Plan?

The Sapporo City Civil Protection Plan sets forth the measures that the Sapporo Municipal Government will take in order to protect the people and property of the people of Sapporo against armed attacks from abroad and major terrorist acts in cooperation with the Hokkaido and national governments and other related organizations. It was put into effect in February 2007 based on the Civil Protection Law and Hokkaido Prefecture Civil Protection Plan.

The Sapporo City Civil Protection Plan consists of five chapters. The general content of each chapter is summarized below:

- Chapter 1  
General Theory** Objective of the plan, basic policies and types of armed attacks covered by the plan
- Chapter 2  
Emergency Preparedness and Prevention** Improvement of the civil protection system in Sapporo; designation of shelters; stockpiling of supplies, materials and equipment; education on civil protection; other elements necessary for emergency preparedness
- Chapter 3  
Responses to Armed Attacks** Civil protection measures to be taken by the city government in the wake of armed attacks, including communication of warnings and evacuation orders, guidance to evacuation sites, performance of relief activities for evacuees and minimization of damage
- Chapter 4  
Restoration** Temporary repairs and restoration to be carried out when municipal facilities and equipment have sustained damage due to armed attacks
- Chapter 5  
Responses to Emergency Situations** Points to consider when responding to emergency situations such as a major terrorist act



Terms and difficult words used in the plan are explained in the margin as well as at the end of this brochure.

## Basic Policies Regarding the Implementation of the Civil Protection Measures

Aiming to implement civil protection measures properly and promptly, the Sapporo Municipal Government formulated the following basic policies concerning matters that require special attention:

1. Respect for basic human rights
2. Prompt relief regarding people's rights and interests
3. Special consideration of self-regulatory rights for broadcasting
4. Respect for the independence of designated public institutions (\*1) and designated local public organizations (\*2)
5. Provision of information to the people
6. Consideration for the elderly and those with disabilities, proper execution of the International Humanitarian Law
7. Securement of the safety of people engaged in civil protection measures
8. Securement of partnership and cooperation between concerned institutions
9. Voluntary cooperation of the people

\*1: Designated public institutions: Japanese Red Cross Society, Japan Broadcasting Corporation (NHK), Hokkaido Electric Power Co., Inc., etc.  
\*2: Designated local public organizations: Hokkaido Medical Association, Hokkaido Trucking Association

Special attention will be given to providing information services as well as evacuation and relief activities for the elderly, those with disabilities and foreigner nationals.



## Armed Attack Situations

Situations in which armed attacks have taken place or a clear and impending danger of armed attacks has been recognized. Specifically, those situations listed below.

<b>Landing invasion</b> 	<b>Attacks by guerilla or special operation forces</b> 	<b>Ballistic missile attacks</b> 	<b>Air strikes</b> 
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## Emergency Response Situations

Situations in which mass killing has occurred, using a means pursuant to armed attacks, e.g. major terror attacks, or a clear and impending danger of such an act has been recognized and which require emergency responses by the national government. Specifically, those situations listed below.

<b>Classification by attacked facilities</b> <b>Attacks against facilities involving potentially dangerous materials</b> Destruction of a dam, explosion of a combustible gas storage facility, etc. 	<b>Classification by means of attack</b> <b>Attacks with materials capable of killing a large number of people</b> Explosion of bombs containing radioactive materials, spraying of large quantities of biological or chemical agents 
<b>Attacks against mass gathering facilities, mass transportation system, etc.</b> Explosion of a large-scale mass gathering facility, train or bus station, etc. 	<b>Attacks using a means of transportation as a means of destruction</b> Suicide attacks using an airplane 

## Emergency Preparedness and Prevention

The Sapporo City Civil Protection Plan sheds light on emergency preparedness and prevention with the goal of carrying out civil protection measures properly and promptly, with the major pillars as follows:

- Consolidation of organizations and systems:** Set criteria for the participation and assembly of municipal government employees; establish an information liaison system and a system of partnerships and cooperation with related institutions.
- Designation of evacuation facilities:** Designate evacuation facilities in advance, giving due consideration to the population and state of evacuation shelters for use in case of an emergency.
- Stockpiling of supplies, materials and equipment:** Utilize disaster prevention stockpiles; work with the national and prefectural governments to secure supplies, materials and equipment required for civil protection.
- Education concerning civil protection:** Educate people about civil protection and the actions that people should take in the wake of armed attacks by using a host of media.

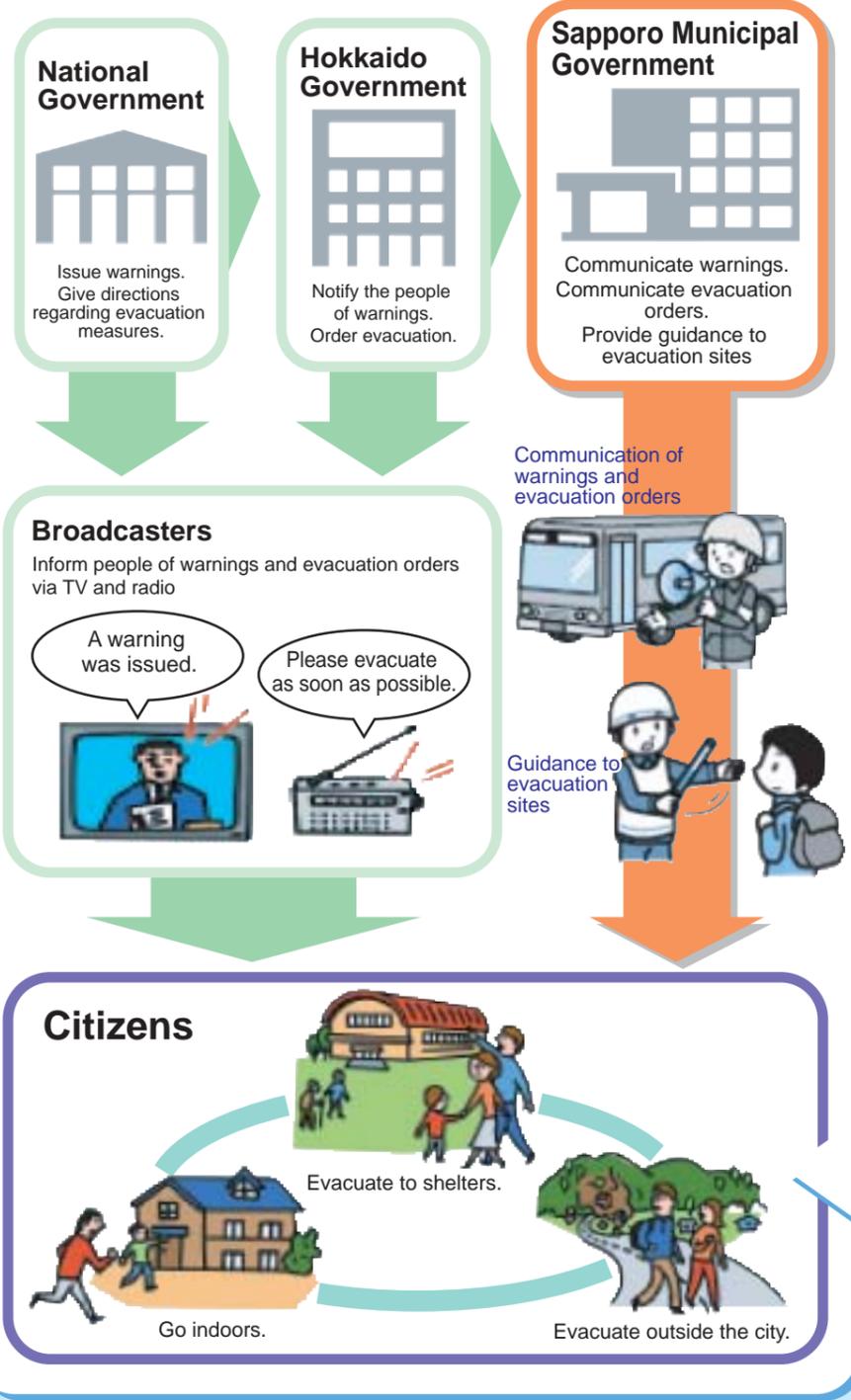
# Content of the Civil Protection Measures

– Communication of warnings and evacuation orders, performance of relief efforts and damage minimization –

## Communication of Warnings and Evacuation Orders

The national government will issue warnings and give directions on evacuation measures when protecting the people and their property against armed attacks and major terrorist acts is considered urgent and necessary.

Warnings and evacuation orders will be communicated to the people, using all means of communication and conveyance, e.g. the Sapporo Municipal Government's home page and loudspeaker vans.



## What Is a Warning?

A warning is an official announcement made by the national government when, for example, an armed attack is made within the country. Such announcements contain information on when and what has happened or will happen, and what to do.



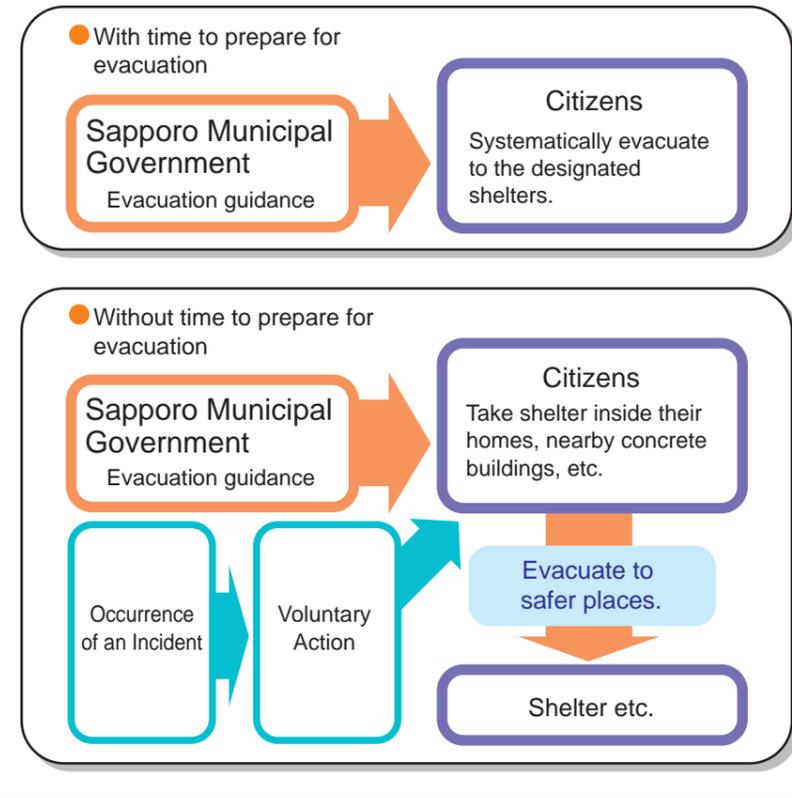
## What Is an Evacuation Order?

When the government has designated Sapporo as an area requiring evacuation, the evacuation routes, means and methods determined by the Hokkaido Government and the Sapporo Municipal Government will be communicated to the people in the form of an evacuation order.

## (Evacuation methods)

There are a host of evacuation methods, but evacuation will generally follow the two patterns listed

below: evacuating with time to spare and evacuating without such time.



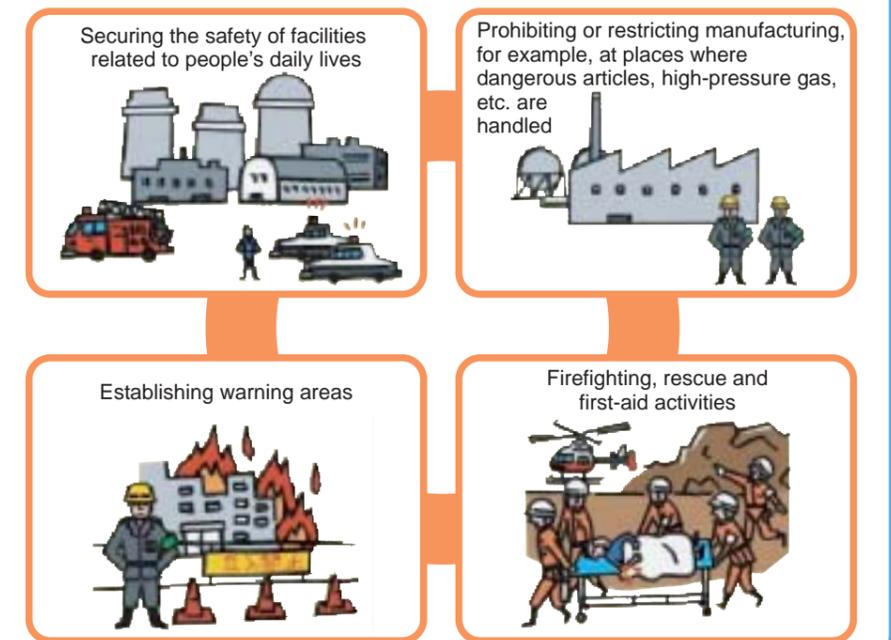
## Relief Activities

The Sapporo Municipal Government conducts relief activities for evacuees in cooperation with the Hokkaido Government and other related organizations.



## Minimizing Damage

The Sapporo Municipal Government will take all possible measures to minimize damage caused by armed attacks, including cooperation with the national and prefectural governments, facility administrators, etc.



## If a Warning Has Been Issued

### Gathering Information

Please gather information via radio, TV, etc.



If armed attacks or major terrorist acts have occurred in your neighborhood,

#### If you are indoors

Close all the doors and windows.  
Turn off the gas, running water and ventilation fans.  
Stay away from doors, walls and window glass.



#### If you are outdoors

Go indoors, for example, to a nearby sturdy building or underground facility.  
If you are driving, park your car on the far left of the road or outside the road so that you will not obstruct emergency vehicles.



## If an Evacuation Has Been Ordered

If an evacuation has been ordered, stay calm and follow the instructions.

Put on strong shoes, a long-sleeved shirt, trousers and a hat.  
Take emergency belongings with you.  
Take some form of personal identification with you.

Lock your doors.  
Cooperate with your neighbors.  
Follow the instructions of the Sapporo Municipal Government and evacuate.

## Cooperation in Civil Protection

Civil protection measures will be carried out by the Sapporo Municipal Government, Hokkaido Government and national government. In order to minimize damage, however, the cooperation of the people is indispensable.

If you have noticed a suspicious individual or unidentified object, please contact the police or fire department.

People will never be forced to cooperate even if cooperation is requested. Cooperation will be on a voluntary basis.  
When the Sapporo Municipal Government asks for cooperation, due consideration will be given to securing safety.  
In case people suffer damage while they are cooperating as requested, such damage will be compensated.

## Emergency Preparedness

### Emergency Supplies

Emergency supplies for disaster, e.g. earthquakes, will be useful as civil protection supplies.

Food            Drinking water  
First-aid kit    Clothes  
Protection (helmet, gloves, etc.)  
Valuables  
Other items (mobile radio, flashlight, gloves, etc.)



#### For babies

Milk      Baby bottle  
Diapers etc.

#### For the elderly and those with disabilities

Sling  
Medicine  
Stretcher etc.



## Q. Why is a civil protection plan necessary in Japan, a peaceful country?

A. To live peacefully, it is important to keep advocating how important and precious peace is. In the event of an emergency, however, we need to prepare the necessary measures in advance, so that we can protect the people and their property. This is why a civil protection plan is necessary.

## Q. What is the difference with responses to natural disasters?

A. There are cases in which natural disasters often occur depending primarily on local characteristics, such as climate and topography. It is highly likely, however, that armed attacks and major terrorism will take place in unspecified areas systematically and intentionally. Therefore, they should be responded to differently.  
For example, when you take refuge from natural disasters, you will basically evacuate to your nearest shelter. In civil protection, however, the national government designates areas requiring evacuation and safe areas, and you will be required to evacuate according to the evacuation routes and methods determined by the city government, following the instructions of city government personnel.

## Q. What should we do when an incident occurs?

A. Please gather information, using public information provided by the Sapporo Municipal Government, TV and radio programs.  
If the city government has ordered an evacuation, please follow instructions and stay calm.

## Q. Will our human rights be protected?

A. In carrying out civil protection measures, basic human rights must be fully respected. If the rights and freedom of the people are temporarily restricted because of evacuation and relief activities, however, we will establish and make readily available a contact center to reply to general inquiries and provide consultation by telephone, with the aim of taking prompt action to restore the rights of the people and address their interests.

## 125. Q. Will our opinions be reflected in the plan?

A. In devising the Sapporo City Civil Protection Plan, we extensively disclosed information and collected opinions from the citizens of Sapporo.  
For example, we have three citizens who have knowledge about and experience in disaster prevention and disaster relief activities participating in the Sapporo City Civil Protection Council, which deliberates on the Sapporo City Civil Protection Plan, as publicly recruited members.  
In addition, we tried our best to reflect people's opinions by seeking public comments. Furthermore, we made public on the City of Sapporo home page the content and results of deliberations by the Council as well as materials distributed.